

PERFORMANCE INDICATORS 2013/14 AS AT 17 JUNE 2014

DESCRIPTION	TARGET	ACTUAL
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COST

<p>Ensure the cost of the internal audit service is competitive, but audit cover is still sufficient to comply with the requirements of the Public Sector Internal Audit Standards.</p> <p>Report on this every two years.</p>	Met	Met
		<p>Service review reported to the Audit Committee in January 2014.</p>

PRODUCTIVITY OF COMBINED TEAM (SOUTHEND AND CASTLE POINT)

<p>Maximise the staff days available after deducting leave and bank holidays to spend on audit related tasks across the combined team (SBC & CPBC).</p> <p>(i.e. managing the audit plan, delivering audits and reporting to Audit Committee)</p>	75%	87%
<p>Minimise the days lost annually per team member to sickness absence.</p>	Less than 5 days per FTE	1.1 days per FTE

OPERATING ARRANGEMENTS

In Year Target: Delivery of the Audit Plan

<p>Plan to deliver audits across the year, taking into account staff resource availability and when certain audits have to be undertaken, so as to meet the annual target.</p> <p>(In this context, <i>delivery</i> means field work is complete up to the final report being issued)</p>	100% as at 31 May 2014	92%
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In calculating these figures, 6 audits have been excluded from the total as it was not possible to deliver this work primarily due to external resourcing issues.

It is expected that the 5 remaining jobs that are in progress will be delivered by the end of July 2014 (refer Appendix 2)

DESCRIPTION	TARGET	ACTUAL
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OPERATING ARRANGEMENTS

Quality of Work		
Produce audit work that External Audit can rely on	Met	Met
Report annually on compliance with:		
<ul style="list-style-type: none"> the Public Sector Internal Audit Standards and relevant CIPFA guidance 	Met	Substantial Conformance
<ul style="list-style-type: none"> the CIPFA Statement on the Role of the Head of Internal Audit. 	Met	Not updated this year

IMPACT

Client Satisfaction with Internal Audit		
Deliver audits that clients consider to be timely, professional delivered, well communicated, that also addressed key risks and made useful and practical recommendations that added value to the service.	90% of the surveys are scored as good	88% (8 out of 9 surveys)

Corporate Target to Improve its System of Internal Control		
Implement opportunities to mitigate risks by strengthening controls, properly within the agreed timescales.		Refer to Summary Audit Progress Report and Head of Internal Audit Report